



CALIFORNIA STATE TREASURER'S OFFICE JOB OPPORTUNITY

CLASS:	Systems Software Specialist I (Technical)
TENURE:	Permanent
TIME BASE:	Full-Time
SALARY:	\$4731 - \$5753

POSITION:

Under the general supervision of the Systems Software Specialist III (Supervisor) and the direction of the lead Systems Software Specialist II over Database and Application Support functions, this position provides administration and support of proprietary application software packages, including AFS Image Vision, AFS Image Depot, Checkfree ReconPlus, Veritas Backup Exec, Filenet Document Management, SunGard ICMS, Kofax, TrackIT, and Database Administration tasks on Oracle and MS/SQL platforms. The position also performs as the liaison to the Department of [Technology Services](#) for application support and assists in developing and testing Item Processing Disaster Recovery procedures.

DUTIES:

- Install, manage and maintain proprietary application software packages, including AFS Image Vision, AFS Image Depot, Checkfree ReconPlus, Veritas Backup Exec, Filenet Document Management, SunGard ICMS, Kofax, TrackIT, MS/SQL and Oracle database and client utilities. Work with vendors who provide installation/update services. Apply patches or apply/install updates to software as warranted.
- Perform problem determination and resolution for proprietary application software. Monitor application performance and troubleshoot problems end-to-end; develop appropriate solutions. Consult with IT technical staff, users, vendors and contractors in resolving problems.
- Setup, manage and troubleshoot system backup jobs required to protect the agency's data. Test backup/restore procedures.
- Work with developers and users in planning or implementing new uses of proprietary application software. Meet with managers, technical staff and users to provide advice and technical information regarding proprietary application solutions. Analyze alternatives and provide recommendations or solutions regarding proprietary application solutions or issues. Identify new issues and opportunities and propose technical solutions.

DESIRABLE QUALIFICATIONS:

- Ability to work closely with others
- Computer skills
- Good work habits, attendance and attitude
- Good written/verbal communication skills
- Experience with desktop tools such as, Microsoft Word, Access and Excel
- Ability to concurrently handle multiple projects.

CONDITIONS OF EMPLOYMENT:

Fingerprinting and Background Check are required.

WHO SHOULD APPLY:

Individuals who possess the qualifications listed above and have employment list eligibility as a Systems Software Specialist I or are interested in a lateral transfer or reinstatement may apply.

This position is subject to SROA clearance policies. Surplus employees who meet the requirements are encouraged to apply. Employees in the State Treasurer's Authorities and Commissions are encouraged to apply if interested in the position.

Please state the source of your eligibility (i.e. list eligibility and score, SROA, surplus employee, reinstatement, etc.) If you do NOT indicate the source of your eligibility, you may not be considered for an interview. Also, list the number "740-1587-003" next to the classification on your application/resume, i.e., Systems Software Specialist I (740-1587-003).

FINAL FILING DATE:

Applications will be accepted Until Filled. Only individuals with the best qualifications will be interviewed.

SUBMIT APPLICATIONS TO:

Judy Hansen
Personnel Office
State Treasurer's Office
915 Capitol Mall, Room 538
Sacramento, CA 95814

IF YOU HAVE ANY QUESTIONS, PLEASE CALL:

PUBLIC (916) 653-3100
CALNET (916) 453-3100

An affirmative action employer - equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation. The State Treasurer's Office complies with the Americans with Disabilities Act (ADA). If you need additional information or assistance, please contact the State Treasurer's Office at (916) 653-3100 or TDD (916) 654-9922.